

eCityGov Alliance Executive Board Meeting

Friday, July 12, 2024; 10:00am – 12:00pm

Hybrid Meeting – Both In-Person and Virtual

In-Person Location

Bellevue City Hall, **Room 1E-110**

450 110th Avenue NE

Bellevue, WA 98004

(425) 452-6800

Virtual Information

<https://cityofbellevue.zoom.us/j/87897572898>

Meeting ID: 878 9757 2898

Passcode: 299984

(253) 215 8782 US (Tacoma)

MINUTES

1. Welcome and Roll Call (5 min)

The chairperson, Jim Hominiuk, called the meeting to order at 10:04am.

Member attendees:

City of Bellevue – Sabra Schneider

City of Issaquah – Autumn Monahan

City of Kenmore – Rob Karlinsey

City of Kirkland – Julie Underwood

City of Sammamish – Jim Hominiuk

City of Snoqualmie – Emily Arteché

Members absent:

Non-voting members:

Jason Krum, City of Auburn

Warren Cheney, King County

Non-voting members absent:

Other attendees:

Tyler Running Deer, Executive Director of eCityGov Alliance

Molly Bandel, eCityGov Alliance Secretary

Don Khuong, City of Bellevue IT Product Manager

Julie David, City of Bellevue IT Business Operations Manager

Charmagne Shirley, City of Bellevue IT Contract Administrator

Michele Miller, City of Bellevue Technology Business Analyst

Shelly Helder, Gordon Thomas Honeywell

2. Approve Agenda – VOTE (2 min)

Motion – City of Kenmore made a motion to accept the eCityGov Alliance Executive Board agenda for July 12th, 2024.

Second – City of Issaquah

Discussion – no discussion

Approval – motion carried unanimously

3. Approve Prior Meeting Minutes – VOTE (2 min)

Motion – City of Kirkland made a motion to approve the May 2024 eCityGov Alliance Executive Board minutes.

Second – City of Issaquah

Discussion – no discussion

Approval – motion carried unanimously

4. Executive Board Retreat (20 min)

i. Retreat Report and Action Items

a. Executive Director presented to the board.

- Discussion held
- Executive Director to create a matrix showing the status of each Action Item.
- Administrative request for board to accept Retreat Report and Action Items.

Motion – City of Kirkland made a motion to accept the Retreat Report and Action Items.

Second – City of Kenmore

Discussion – no discussion

Approval – motion carried unanimously

ii. Guest Speaker

a. City of Kenmore introduced Shelly Helder from Gordon Thomas Honeywell.

- Shelly Helder from Gordon Thomas Honeywell presented to the board.
- Discussion held
- City of Kenmore requested that the Executive Director work with Shelly Helder from Gordon Thomas Honeywell to develop materials to present to the board at a future date.

5. MBP Permit System (15 min)

- i. Executive Director presented to the board.
 - a. Work since last Board meeting
 - b. Project draft contract
 - c. Project costs & timeline
 - d. Next steps
 - Discussion held.
 - Board to consider product valuation for Board members not participating in MBP Backend System.
 - City of Bellevue requested that the board determine long-term governance and future software eCityGov Alliance principles.

6. eCityGov Finances (30 min)

- i. Executive Director presented to the board.
 - a. 2025 – 2026 Draft Biennial Budget
 - Discussion held.
 - City of Kenmore requested that the Executive Director create two tables to summarize the rate increase options.

7. MBP Service (10 min)

- i. To be discussed at future meeting.

8. Executive Board Meetings – POSSIBLE VOTE (10 min)

Motion – City of Kirkland made a motion to revise the Executive Board Meeting Schedule, Resolution 2024-05 with amendment to schedule Special Meeting on August 9th, 2024.

Second – City of Issaquah

Discussion – no discussion

Approval – motion carried unanimously

9. Aerial Mapping Service – POSSIBLE VOTE (15 min)
 - i. To be discussed at future meeting.

10. Adjourn 12:12pm -- Next meeting August 9th, 2024.