

eCityGov Alliance Executive Board Meeting
Friday, September 6, 2024; 10:00am – 12:00pm
Hybrid Meeting – Both In-Person and Virtual

In-Person Location

Bellevue City Hall, **Room 1E-112**
450 110th Avenue NE
Bellevue, WA 98004
(425) 452-6800

Virtual Information

https://teams.microsoft.com/l/meetup-join/19%3ameeting_YjFhYzdhdhNGltZjUzMS00ZTUwLTlhYTltMGQ4YzRmOWRjYmY4%40thread.v2/0?context=%7b%22Tid%22%3a%22222d2edd-8255-45bd-8597-52141b82f713%22%2c%22Oid%22%3a%22b53a76b1-c03e-47fa-9f9a-79da7f7b219b%22%7d

Meeting ID: 253 251 922 421
Passcode: VG888t
+1 206-452-7011, 803075765#

MINUTES

1. Welcome and Roll Call

The chairperson, Jim Hominiuk, called the meeting to order at 10:05am.

Member attendees:

City of Bellevue – Joseph Todd
City of Issaquah – Autumn Monahan
City of Kenmore – Rob Karlinsey
City of Kirkland – Julie Underwood
City of Sammamish – Jim Hominiuk
City of Snoqualmie – Fletcher Lacroix

Members absent:

Non-voting members:

Non-voting members absent:

Jason Krum, City of Auburn

Warren Cheney, King County

Other attendees:

Tyler Running Deer, Executive Director of eCityGov Alliance

Molly Bandel, eCityGov Alliance Secretary

Don Khuong, City of Bellevue IT Product Manager

Julie David, City of Bellevue IT Business Operations Manager

Charmagne Shirley, City of Bellevue Contract Administrator

Michele Miller, City of Bellevue Technology Business Analyst

Sarah Asher, City of Bellevue Technology Business Analyst

2. Approve Agenda – VOTE

Motion – City of Kirkland made a motion to accept the eCityGov Alliance Executive Board agenda for September 6, 2024.

Second – City of Issaquah

Discussion – no discussion

Approval – motion carried unanimously

3. Approve Prior Meeting Minutes – VOTE

Motion – City of Bellevue made a motion to approve the August 2024 eCityGov Alliance Executive Board minutes.

Second – City of Issaquah

Discussion – no discussion

Approval – motion carried unanimously

4. eCityGov Finances

a. 2025 – 2026 Draft Biennial Budget – VOTE

- Executive Director presented to the board
- 2025-2026 Proposed Biennial Budget
 - Received notice from jurisdiction that will no longer use MBP effective January 1, 2025
 - Operating Reserve
 - Staff Resources
 - MBP Fee Rate

- MBP is a cost-shared service across all user jurisdictions
- 2025-2025 Budget Planning Schedule
 - Notify subscribers by September 15th

Motion – City of Kenmore made a motion to approve the 2025 – 2026 Draft Biennial Budget as provided in Attachment A – Option 7.

Second – City of Bellevue

Discussion – no discussion

Approval – motion carried unanimously

5. MBP Permit System

a. Backend

- Steering Committee
 - Bothell, Clark County, Issaquah, Kenmore, King County, Sammamish, Snoqualmie
 - Executive Director to present to Kenmore and Clark County City Councils

b. Frontend

- All MBP jurisdictions support rebuild idea
- More staff time required for joint frontend and backend project
- Bellevue to have conversations offline with each board member prior to November Meeting

c. Grant Request

- Board approved a joint letter and effort
- Funding request amount increased to include a possible frontend rebuild

d. Board Considerations – ILA

- Adding more Board seats
- Possible new name for organization
- Both backend and frontend decision delayed until Q1 2025

6. Aerial Mapping Service

- Possible Steering Committee
 - Bellevue, Bothell, Issaquah, Kenmore, Kirkland, Mercer Island, Newcastle, Northshore Utility Dist., Redmond, Sammamish
- Future ongoing service
 - RFP to be advertised Tuesday, September 10th for 10-year vendor commitment
 - Fly every odd year
 - Set budget only to interested jurisdictions each year
 - Services agreement will be signed by participating jurisdictions each flight year

7. Annual Staff Evaluation

- Chairperson to send out questionnaire to board members
- Will be on November 15th, 2024 agenda

8. Adjourn 11:45am -- Next meeting November 15th, 2024.