

eCityGov Alliance Executive Board Meeting
Friday, November 17, 2023; 10:00am – 12:00pm
Hybrid Meeting – Both In-Person and Virtual

In-Person Location

Bellevue City Hall, **Room 1E-110**
450 110th Avenue NE
Bellevue, WA 98004
(425) 452-6800

Virtual Information

<https://cityofbellevue.zoom.us/j/89880614927>

Meeting ID: 898 8061 4927

Passcode: 806483

(253) 215 8782 US (Tacoma)

MINUTES

1. Introductions and Roll Call (5 min)

The chairperson, Jim Hominiuk, called the meeting to order at 10:06am.

Member attendees:

City of Bellevue – Nathan McCommon

City of Issaquah – Autumn Monahan

City of Kenmore – Robert G. Karlinsey

City of Kirkland – Smitha Krishnan

City of Sammamish – Jim Hominiuk

Members absent:

City of Snoqualmie – Emily Arteche

Non-voting members:

Jason Krum, City of Auburn

Non-voting members absent:

Julie Mass, Snohomish County, joined after roll call

Other attendees:

Tyler Running Deer, Executive Director of eCityGov Alliance

Molly Bandel, Secretary eCityGov Alliance

Michele Miller, City of Bellevue Technology Business Analyst

Julie David, City of Bellevue IT Business Operations manager

Don Khuong, City of Bellevue IT Product Manager

Warren Cheney, King County

2. Approve Agenda – VOTE (2 min)

Motion – City of Kenmore made a motion to accept the eCityGov Alliance Executive Board agenda for November 17, 2023.

Second – City of Bellevue

Discussion – no discussion

Approval – motion carried unanimously

3. Approve October 2023 Minutes – VOTE (2 min)

Motion – City of Bellevue made a motion to approve the October 20, 2023 eCityGov Alliance Executive Board minutes.

Second – City of Issaquah

Discussion – no discussion

Approval – motion carried unanimously

4. MBP Service (10 min)

a. Washington State legislation

i. The Executive Director presented to the board.

1. The City of Sammamish asked who the consultant hired by the state was.

- Discussion held. The Executive Director will review their email and provide the requested information to the Board.

b. Potential subscribers

i. The Executive Director presented to the board.

- The City of Bellevue is interested to return to the conversation after the second meeting with British Columbia.

c. Onboarding jurisdictions

i. Michele Miller provided an overview.

5. MBP Permit System – (15 min)

- a. Resolution 2023-03
 - i. The Executive Director refined language and resubmitted it to the chairperson for signature.
 - b. Work group
 - i. New steering committee
 - ii. Track initial investors
 - iii. Assist with RFPS
 - c. RFPS
 - i. Refined Requirements RFP
 - ii. Custom System Build RFP
 - The City of Kirkland asked if there will be a budget for bigger RFP engagement.
 - Discussion held. The Executive Director confirmed that Unrestricted funds that are non-MBP revenues will be used to fund the project. This project may have influencing factors on the 2025-2026 budget.
 - d. Schedule
 - i. Refined Requirements RFP
 - ii. Custom System Build RFP
6. Aerial Mapping Service (5 min)
- a. 2023 project
 - i. The Executive Director presented to the board.
7. Annual Staff Evaluation EXECUTIVE SESSION (30 min)
- a. Board and remaining attendees reconvened at 11:32 am. No action was taken during Executive Session.
 - b. The Executive Board recommends compensation to the eCityGov Alliance Executive Director in accordance with the policy of Alliance and the City of Bellevue.
- Motion** – City of Issaquah moved to offer a one-time recognition bonus of \$5,000.00 to the Executive Director.
Second – City of Bellevue
Discussion – no discussion
Approval – motion carried unanimously
8. Adjourn 11:36am -- Next meeting January 19th, 2023.