

eCityGov Alliance Executive Board Meeting

Friday, May 17, 2024; 10:00am – 12:00pm

Hybrid Meeting – Both In-Person and Virtual

In-Person Information

Bellevue City Hall, **Room 1E-110**

450 110th Avenue NE

Bellevue, WA 98004

(425) 452-6800

Virtual Information

<https://cityofbellevue.zoom.us/j/85608200707?from=addon>

Meeting ID: 856 0820 0707

Passcode: 731370

(253) 215 8782

MINUTES

1. Welcome and Roll Call (5 min)

The chairperson, Jim Hominiuk, called the meeting to order at 10:04 am.

Member attendees:

City of Bellevue – PJ Rodriguez

City of Issaquah – Autumn Monahan

City of Kenmore – Samantha Loyuk

City of Kirkland – Julie Underwood

City of Sammamish – Jim Hominick

City of Snoqualmie – Emily Arteche

Members absent:

None

Non-voting members:

Jason Krum, City of Auburn
Warren Cheney, King County

Other attendees:

Tyler Running Deer, Executive Director of eCityGov Alliance
Charmagne Shirley, Secretary eCityGov Alliance
Don Khuong, City of Bellevue IT Product Manager
Julie David, City of Bellevue IT Business Operations Manager
Michele Miller, City of Bellevue Technology Business Analyst

2. Approve Agenda – VOTE (2 min)

Motion – City of Kirkland made a motion to accept the eCityGov Alliance Executive Board agenda for May 17, 2024.

Second – City of Issaquah

Discussion – none

Approval – Motion carried unanimously

3. Approve Prior Meeting Minutes – VOTE (2 min)

Motion – City of Kirkland made a motion to approve the April 2024 eCityGov Alliance Executive Board minutes.

Second – City of Issaquah

Discussion – none

Approval – Motion carried unanimously

4. MBP Permit System – POSSIBLE VOTE (50 min)

a. Steering Committee

Bothell, Clark County, Issaquah, Kenmore, King County, Medina, Mercer Island, Sammamish

- The steering committee conducted a second round of interviews and unanimously voted to use Vendor A.

b. Project draft contract

c. Project costs & timeline

The Executive Director presented the MBP Permit System Build and Maintenance Cost Estimate.

d. Recommendations

e. Next Steps

- Resolution 2024-04

Motion – City of Issaquah made a motion to accept Resolution 2024-04.

Second – City of Bellevue

Discussion – none

Approval – Motion carried unanimously

5. eCityGov Finances (15 min)

a. 2025 – 2026 Biennial Budget.

The Executive Director reviewed 2024 changes and the City of Bellevue Salary Survey. The City of Bellevue requested a 10–15-year projection to review the Total Cost of Ownership (TCO). The Executive Director confirmed that there will be a new SLA with the City of Bellevue in 2024.

6. MBP Service (10 min)

The Executive Director presented multiple updates to the Board.

- a. Washington State legislation
- b. Potential subscribers
- c. Onboarding jurisdictions

7. Executive Board Retreat (10 min)

The Executive Director presented updated information to the Board.

8. Adjourn

The Board adjourned at 12:01 pm -- Next meeting July 12th, 2024.