



Agenda Executive Board Meeting

Friday, December 16 • 9:30-11:30am

Bellevue City Hall, Room 1E-109

Audio - Please call 1-877-848-7030 and then NEW Access Code 8765293.

Consent Items

Approval of November 18, 2016 Executive Board Meeting Minutes (attached)

Strategic Issues, Planning and/or Action Items

1. eCityGov Alliance Update – Tracy (15 minutes)
 - Business Activity Report
 - Status Report
 - Public Relations Strategy
2. Feedback on Organizational Assessment – Rick (45 minutes)
3. Executive Session – Closed (60 minutes)

Minutes Executive Board Meeting

*Friday, November 18th • 1:00pm - 3:00pm
1E-109, Bellevue City Hall, WA*

Call in only: Audio - 1-877-848-7030 and then NEW Access Code 8765293.

Strategic Issues, Planning and/or Action Items

Executive Board Attendees: Sabra Schneider, Bellevue; Bob Harrison, Issaquah; Tracey Dunlap, Kirkland; Lyman Howard, Sammamish; Bryan Hampson for Nancy Ousley, Kenmore.

Other: Tracy Jones, eCityGov; Mike Brennan, Bellevue; Warren Cheney, King County; Gregg Schrader, Bellevue; Rick Berman, Rick Berman Consulting; Jan Vogee, City of Burien; Victoria Michailova, eCityGov.

Call to Order

The meeting was called to order at 1:07pm.

Consent Items

Approval of October 7, 2016 Executive Board Meeting Minutes.

Motion to approve minutes of the October meeting minutes and approved by all.

Strategic Issues, Planning and/or Action Items

1. eCityGov Organizational Assessment – Rick

Rick Berman presented the organizational assessment he had prepared for the eCityGov Alliance Executive Board. Based on the goals of the restructure and the Board's decisions related to the restructure, a combination of tools and best practices was used for the operational assessment. Rick focused on the most important findings and related recommendations of the Strengths, Weaknesses, Opportunities and Threats analysis (SWOT) in the following areas: Governance, Management, Service Provider, Fiscal Stewardship and MBP Cross-boundary Services & Technology. The emphasis was on high priority recommendations that indicated a sense of urgency and criticality to the success of the restructure.

For a detailed information on the assessment and recommendations see Organizational Assessment document.

Rick provided a chart with critical paths for the restructure. The Executive Board will have to make a decision quickly on the MBP Business Manager. Rick also asked for a permission to present the assessment to the MBP Management Committee on December 1st and the board agreed to get MBP Management Committee feedback.

2. Executive Board Discussion

Bryan agreed with sharing this assessment with MBP Management Committee. Warren expressed his agreement that the assessment should be shared. He also expects the on-boarding of King County to be successful and that he expects MBP to provide a long term viability of service, a regional service as a shared interest. Lyman and Bob agreed that with the on-boarding of King County and North Bend, a manager might be needed.

3. GJT Update and Recommendation – Tracy J

Tracy J reminded the executive board on the unsuccessful attempts to find a new owner for GJT. Both MRSC and AWC were not interested in owning GJT. AWC is working on a new job board.

A private sector company, Crelate Talent, is interested in owning GJT. Crelate would continue service for 2-3 years, and then provide the option for GJT members to transition to the Crelate application at a reduced rate. Lyman expressed interest in selling to a private company like Crelate if feasible. Tracy explained that Crelate was looking for a low cost ownership with the promise of maintaining GJT for 2-3 years and then transitioning member to their own tool. She said the Bellevue IT system architect and development team advised that moving GJT to an outside vendor had risks and may not be worth the risks if the outside vendor is going to discontinue GJT in 2-3 years.

Lyman and Bob said that their jurisdictions use GJT and it was important for them the program to continue at least until there were other options for their organizations. Tracey D would reach out to AWC for a timetable for their product. The second plan suggested – GJT maintained two (2) years – would give partners time to look into alternatives.

A decision needs to be made on the two (2) options available for GJT: 1. GJT maintained 5+ years as SaaS or 2. GJT maintained two (2) years as SaaS. The board agreed to put a hold on development work until a decision is reached on if GJT is a 2 or 5+ year commitment.

4. Meeting Closing – Tracy D

Tracey D emphasized that the EB would need to be action oriented in the next meetings. A decision on MBP Manager needs to be made, a Treasurer has to be elected. EB members would have to vote in January on important items including initiating legal work.

Adjournment

The meeting was adjourned at 3:12pm.